

A PRACTICAL OVERVIEW OF THE PROVISIONS OF THE COMPANIES ACT, 2008 AND KING III

OVERVIEW

2008 and 2009 have seen the release of two important documents that will have a material impact on the life of any company secretary over the next twelve to eighteen months as we strive to ensure that our organisations are aligned with the legislative and best practice requirements.

In order for the company secretary to meet the expectations of all concerned, the following will amongst other things be required from the company secretary in the next few months:

- To become *au fait* with all of the new requirements and recommendations;
- To identify those matters that are relevant to the company and need to be addressed;
- To provide guidance on the impact and implications thereof on the company and the board of directors;
- To implement the necessary processes and procedures to ensure compliance to the fullest extent;
- To report on the company's performance in these areas to all stakeholder; and
- To ultimately give comfort and assurance to the board of directors that the company is in compliance and will continue as such going forward.

This is a mammoth task and one which the company secretary needs to deal with while at the same time taking care of the ongoing day-to-day demands. These are exciting and challenging times for the committed and professional company secretary. At the same time it provides the opportunity to confirm the enormous value that the company secretary adds to the successful management of the company's affairs – an opportunity which should be grabbed with both hands!!

PRESENTER

Annamarie van der Merwe (B.luris, LLB, LLM)

Annamarie has been a corporate lawyer and company secretary of companies in the listed environment for nearly 20 years. She is a member of the King Committee on Corporate Governance for South Africa and actively involved in the writing of King III, focusing specifically on the chapter dealing with boards and directors. Annamarie is also a well-known presenter of workshops for directors and company secretaries on issues such as board effectiveness, statutory duties and liabilities, and effective meetings.

**THIS WORKSHOP WILL BE OF DEFINITE VALUE TO ANYONE
INVOLVED OR INTERESTED IN CORPORATE ADMINISTRATION,
COMPLIANCE AND GOVERNANCE**

WHEN

30 JUNE 2009

Full day : 09h00 – 16h00

VENUE

Protea Hotel
14th Street,
Noordwyk Ext 20
Halfway House
Midrand

FEES (per person)

- R 2 400 (excl VAT)
iThemba clients
- R 2 900 (excl VAT)
Non-iThemba clients




(Discount for group bookings)

INCLUDES

- Course material
- Refreshments & lunch

RESERVATIONS

Marjulet Joubert

 086 111 10 10
 086 604 13 15
 stat@ithemba.za.com

REGISTRATION & CONFIRMATION FORM

Send your registration form to:

Marjulet Joubert

 086 111 10 10

 086 604 13 15

 stat@ithemba.za.com

DATE: _____

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DELEGATE DETAILS

TITLE	
FIRST NAMES	
SURNAME	
DESIGNATION IN COMPANY	
COMPANY NAME	
COMPANY POSTAL ADDRESS	
VAT REGISTRATION NO.	
BUSINESS TELEPHONE NO.	
BUSINESS FAX NO.	
CELL PHONE NO.	

PLEASE NOTE:

- The full fee is payable on presentation of invoice, which will be sent on receipt of this confirmation and registration form. Ithemba reserves the right to refuse admission where evidence of full payment cannot be shown, so please fax proof of payment to Ithemba as soon as possible.
- The fee includes all tuition, lunches, teaching equipment and course documentation. Delegates are responsible for reserving and paying for their own accommodation.
- Cancellations: 50% is refunded if written notice is received 14 days before the event; 25% refunded if written notice is received 7 days before the event. No refund will be paid for cancellations received less than 7 days before the event. In the event of such a cancellation, you are entitled to send a substitute delegate. Please contact Ithemba with the changes.
- Ithemba reserves the right to change any part of its published programme due to unforeseen circumstances or reasons beyond our control. Ithemba assumes no liability for changes in the programme, date, content, speakers and venue. Ithemba reserves the right to cancel any event it deems necessary and will in such an event make a full refund of any registration fee. If for any reason Ithemba decides to amend or cancel the event, we are not responsible for covering airfare, hotel or other costs incurred by registrants.

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Date